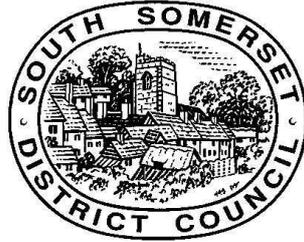


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District Executive - Thursday 2nd March 2017

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7.	<u>Council Tax Penalties & Civil Penalties in Housing Benefit</u> (Pages 2 - 3)
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Please find attached the Penalties Flyer referred to in paragraph 38 of the report (page 55 of the agenda).

Council Tax

You must tell us:

if someone moves into your household that means your single person discount should have ended

if you have a change in your circumstances that means your discount should have ended

that an exemption on a dwelling should have ended

about a change of address within 21 days or as soon as practicable

Please be aware that - The Council can impose a penalty of £70 if you don't tell us about these changes within 21 days

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Reporting a change is easy. You can tell us on-line at www.southsomerset.gov.uk/online-services or call us on 01935 462462.

Not sure if your discount or exemption should have ended? Give us a call and we'll let you know.



Housing Benefit & Council Tax Support

You must tell us if you have a change in your circumstances that might affect how much help we can give you. If in doubt, check it out by calling us. We'll be happy to help you.

Reporting a change is easy. You can tell us on-line at www.southsomerset.gov.uk/online-services

or call us on 01935 462462.

Had a change and need to send us some evidence? You can now upload a photo of the evidence and other documents.

Visit www.southsomerset.gov.uk/evidenceupload to upload your photos or documents.

Simply snap it and send it



Please be aware that - The Council can impose a civil penalty of £50 if you don't tell us about these changes within 1 month